**MTC Board of Directors Meeting Agenda**

**Thursday December 17, 2020 @ 6pm via Zoom Call**

**Zoon meeting link:** <https://us02web.zoom.us/j/82491271646>

1. **Call to Order/Roll Call – President**
2. **Approval of MTC Board Meeting Minutes 10/22/2020:** [November 2020 Board Minutes](https://www.marintennisclub.com/wp-content/uploads/2020/12/BOD-MInutes_11_24_20.docx)
3. **Formation of 2021 Nominating Committee – Action item**

* [2019 MTC Nominating Committee Guidelines](https://www.marintennisclub.com/wp-content/uploads/2020/11/2019-MTC-Nominating-Committee-Guidelines.docx)

1. **Financial/Membership Report:**

**Current Bank Balances:**

1. **Operating Account $40,970**
2. **Reserves/Savings $182,504**
3. **CIF $52,579**
4. **Accrual Account $17,573 (December Property Tax Paid)**

* [November 2020 financials](https://www.marintennisclub.com/wp-content/uploads/2020/12/November-Financial-Statements-121320.xlsx)
* [2021 Full Operational Working Budget (No COVID Restrictions)](https://www.marintennisclub.com/wp-content/uploads/2020/12/2021-Full-Operational-Budget-No-Covid-factor-and-first-draft-121620.xlsx)
* [2021 Covid Operational Working Budget](https://www.marintennisclub.com/wp-content/uploads/2020/12/2021-Budget-FIrst-Draft-121120.xlsx)
* [Membership Count Report](https://www.marintennisclub.com/wp-content/uploads/2020/12/Membership-count-12-17-20.pdf)
* [Membership Change Report](https://www.marintennisclub.com/wp-content/uploads/2020/12/Copy-of-Updated-Memberships-Changes-12172020.xlsx)

1. **General Manager’s Report**

* [GM Summary and Recommendation Bookkeeper/Account search](https://www.marintennisclub.com/wp-content/uploads/2020/12/GM-Summary-Report-for-MTC-Bookkeeper-Search-1.docx)
* **Project update:**

1. **Court 12 LED light conversion completed**
2. **Spa renovation project is stalled as custom handrails are being constructed per Marin Health Department requirements.**
3. **Pool Heater died but replacement was installed this week and pool back up and operating. Down less than a week.**
4. **Shrubby thinning south side of court 3 completed. This will allow more ventilation so to assist in drying the baseline area.**
5. **Parking lot and Elm Street easement landscape being filled in with high quality wood chips donated by Pedro’s Tree Service.**
6. **Committee Reports**

* **House and Grounds**
* **Membership Committee**

1. **Open discussion**
2. **Adjournment: Next meeting**