

Team MTC,

On Monday the Board passed a resolution:

- Effective April 13, MTC staff will be put on furlough status until the club reopens.
- Effective May 1st, the MTC membership will receive a reduction to their monthly dues until the club reopens.

The Board elected the furlough option vs laying off as it has many benefits for the staff:

- If your status is full time with Health benefits, MTC will continue to pay your Health benefit program while you are on furlough, so you do not lose your coverage if you or your family needed medical or dental care.
- All vacation and sick pay accrued will be available once furlough has ended and employees are back on payroll.
- All employees who are furloughed will have the benefit of receiving Unemployment from the State of California up to 26 weeks. Maximum benefit is \$450 per week.
- Under the CARES act, the federal government will provide an additional \$600 per week up to 4 months and an additional 13 weeks of unemployment benefits if the State benefit is exhausted.
- The EDD will waive the requirement of providing a weekly proof of job search if an employee is furloughed and will have their job on returning to work when the business reopens.
- Governor Newsome has waived the one week waiting period for eligibility for those individuals affected by the Covid-19 virus so benefits can be processed and distributed immediately.
- Your job is guaranteed once the club reopens.

Based on the March/April schedule, all employees will be paid on April 15th for the hours from March 27th through April 12th which is the first pay period of the month.

My recommendation is to go to the EDD website and start the process of filing for unemployment benefits base on a start date of April 13th. Here is a link to the page you need initiate the process:

https://www.edd.ca.gov/about_edd/coronavirus-2019.htm

Once you are at the page there is a link option to have the information in Spanish.

Another benefit that is being issued with the CARES Act is the Economic Impact Payments or the Stimulus payment. The advance payment will be \$1200 per individual, \$2400 per married filing jointly and an additional \$500 for each child under the age of 17. These payments are scheduled to be issued starting the middle of April. It is important that the IRS has your direct deposit information as you will receive your payments faster than if they issue you a check. If you have paid Federal Taxes via auto pay through your bank account in the last 2 years, then the Federal government has your information. If not, the IRS will have a portal on their website available soon that you can provide that information. Use this link and check daily to see if the portal is available:

<https://www.irs.gov/coronavirus/economic-impact-payment-information-center>

Here is one more link that may be helpful to you as it has additional information on items I discussed in this letter: [CARES Act for Individuals](#)

These are very challenging and unprecedented times in our lives. If we continue to follow the guidelines set down by the CDC and our Federal, State and Local governments, hopefully we can get through this pandemic soon and get our lives, both work and personal, back to normal again.

I appreciate each one of you and look forward to the day we are back as a team stronger than ever! Our membership can't wait to see all of us again! Feel free to contact me at anytime if you need support as you navigate the processes mentioned in this letter. Know that I will always be there for all of you.

Stay Strong, Stay Safe!

Chris Horne

General Manager

Marin Tennis Club