WELCOME TO THE MARIN TENNIS CLUB

Thank you for joining the Marin Tennis Club family. We want to do everything we can to help you get the most out of your club. This note is one tool to help you get acquainted with the way the club operates. More importantly, we are available to offer suggestions and answer questions, so please use us as resources to help you get oriented.

Member Governance

Marin Tennis Club is owned by its members and governed by a nine-member Board of Directors, each of whom serves a three year term. Three new members are elected to the Board each year. The Annual Meeting of the membership is held at the Club each March. A copy of the club's bylaws is available at the front office.

Much of the planning and administration of the Club is done by Board Committees: these are Tennis, Finance, House and Grounds, Membership, Social Tennis, and Entertainment. We rely on the volunteer time and effort of members to make the Club work! If you become interested in serving on a committee, please let the GM or a Board member know.

Club Handbook & Directory

Each year, we produce a club handbook and directory containing contact details for all members. The 2016 Directory is enclosed. It's an invaluable way to contact and to stay in touch with fellow members.

Court & House Rules

Like any club, we have rules and guidelines that help us to operate smoothly. Our guidelines are contained in the enclosed Club Handbook. Some of the more important information therein is included below.

Hours of Operation

The courts, club house and locker rooms open at 6:30 am every day. Scheduled closing times are 10 pm Monday through Friday, 8pm Saturday and Sunday, but we may close earlier during periods of bad weather. Our court lights must be extinguished by 10 pm by local ordinance and in consideration of our neighbors.

The club office is open 7 days a week at a minimum from 8:30am to 3:30pm and often for extended hours, particularly in the summer. Voice mail is available and is monitored frequently.

Billing & Services

Your monthly dues are billed ahead; that is, the bill you receive by email early each month is for the dues for that month. Likewise, locker rental fees are billed ahead; all other charges are billed after they have been incurred. Your dues pay for the following services and amenities: unlimited use of the tennis courts (included the lighted courts), pool, locker rooms, hot tubs, saunas, clubhouse, exercise room, and ball machines.

Also, the Club provides towels, soap, shampoo, valet bags, etc., in both locker rooms. If you forget to return your towels to the hampers in the locker rooms, you may deposit them in the basket by the walkway. Coffee and tea are free and always available at the end of the bar. Ice, plastic bags, and water are there also. Water coolers are located on all courts. Lockers are optional and may be rented on a monthly basis.

Signing Up for Courts

Signing up for a court is done at the front desk. If members are waiting, you are allowed 1 1/2 hours for doubles. Singles are allowed 1 1/4 hour Monday through Friday during the day, and 1 hour on the week-ends and under the lights. Ask for assistance the first few times until you get the hang of it!

Reservations for courts 9 and 10 may be made up to seven days in advance. The eight lighted courts may be used until 10pm, when the lights automatically go off.

On Saturday mornings, Court 2 is set aside as a Social Court from 9:30am to 1pm. Sign up at the front desk and play on a first come-first serve basis. You may sign up for the Social Court on your own (without a partner). Sunday mornings please join in the hosted drop-in tennis – up to 3 courts set aside for doubles challenges!

Pro Shop & Food Service

The Club keeps very little cash on hand because members use their membership number to sign chits for additional services. We maintain a small shop in the office, where we sell balls, visors and caps, grips, arm bands, and a limited selection of clothing.

The MTC Café is open Tuesday through Sunday. Lunch is served from 10:30am to 2:30 pm, and breakfast is available on Saturdays and Sundays from 8:30am to 10:30am. Last orders for lunch are taken at 2:15pm, for breakfast at 10:45am.

Please fill out food chits completely and legibly! Take-out is available; check with the kitchen staff. We do not employ waiters or "buss persons", so we count on the members to take their dishes to the area by the kitchen after eating.

Food minima are for a period of three months and expire for all members on the following dates: March 31, June 30, September 30, and December 31.

Guest Rules

Please see the attached "MTC Guest Policy & Fees".

Lessons, Leagues & Tournaments

Lessons and clinics are offered for all ages and all levels of tennis. Private or group lessons may be taken in half-hour or hour increments. Teams can schedule one or a series of clinics. Junior programs operate throughout the year and are supplemented by a series of camps in the summer months. Please contact Devin for more details and pricing. Racquet stringing is available year round via the front office.

If you're interested in league play, please consult the office about teams currently being fielded and their sign-up deadlines, visit the bulletin board dedicated to league news, and watch email bulletins for league news. We field teams for multiple USTA divisions and Twilight League, and in both Marin League and Marin-Napa-Sonoma League.

Club tennis events include Championships in Singles and Doubles, the 'Super Bowl' in January, MTC Grand Prix in May, the 'Calcutta' in June, 'Olympics' in July, 'Sadie Hawkins' in October and a number of fun member mixers throughout the year. In addition, the office and the membership committee are available to introduce you to other members with whom you would enjoy playing.

The Pool & Locker Rooms

Please refer to the 'Court & House Rules' for rules regarding children's use of the pool and locker rooms. A Jacuzzi and sauna are located in each locker room.

The pool is heated and opens in mid-May. We have a life guard on duty every week-end from 11am to 5pm, and every week-day after school is out from 11am to 5pm. We keep the pool open until the weather gets cooler; this could be as late as mid-October. When there is no lifeguard on duty, children 13 and under may use the pool only when their parents are present.

Social Activities

There are numerous social activities, many of them organized by the members. Currently bridge enthusiasts get together most Monday evenings. Backgammon is played frequently.

'Friday Night Live' features social tennis, a barbecue and bar service. The schedule for these fun evenings is posted at the Club. We have New Member mixers, Halloween and Holiday parties each year.

Historically, every other year The MTC Players present a musical production featuring club thespians.

Staying in touch

You can stay in touch with everything going on at the club by reading the weekly email bulletins, occasional newsletters and board notices that accompany your monthly statements, and keeping an eye on our four bulletin boards. We also have a frequently updated web-site at <u>www.marintennisclub.com</u>

Enjoy!

Enough reading! Now you are ready to come down and enjoy your club. Do stop by and say 'hi' when you come to the club and never hesitate to let us know how we can enhance your enjoyment of the best tennis club in Marin County.

Chris Horne General Manager (415) 457-5160 Devin Sconyers Tennis Director (415) 505-5391