

Marin Tennis Club BOD Minutes
2/22/2018
Typed by Emily Birkenseer, Secretary

Directors Present: Maureen Tierney, Aric Clark, John Honey, Emily Birkenseer, Liz Collins, Lisa Cush, Rich Hoffman, Marty Marks

Also Present new Directors: Jacqui Osterman, Mark Clem and Randy Tugaw

Meeting was called to order by President Marty Marks at 6:06 pm

General Business:

1. Approval of 1/24/18 meeting minutes. Aric Clark moved to approve the minutes, Emily Birkenseer seconded, and the motion was approved unanimously.
2. Discussion of retiring member payouts. Two founding members will be leaving the club and will need to be paid the remaining initiation due to them when they leave. To reduce the financial impact on the club, these members have agreed to accept four equal payments over four months in lieu of a lump sum. The motion to approve this was made by Lisa Cush and seconded by Liz Collins. The motion was approved unanimously.

Controller Report given by Herb Gottlieb:

1. There was a discussion of the January summary of financials, which included a suggestion by Herb and Chris that detailed financials only be presented to the board on a quarterly basis, rather than a monthly one. While financials would be emailed every month, they would only be presented live quarterly at meetings.
2. There was a detailed discussion of the dues variance in the January report, the board was told that the beginning basis for the dues numbers was off but that the numbers have been recalibrated and now should be accurate.
3. There was an increase in January payroll due to paying Mauricio his accrued paid time off
4. The café operation was better in January 2018 than the last several years
5. There was a motion to review/re-evaluate the "club improvement fee" every three years by the board. Maureen Tierney made the motion, John Honey seconded the motion. The motion was passed unanimously.

Café Remodel/Task Force:

Discussion of hiring Nancy DeLorenzo of Wild Goat Bistro to be our café consultant. The broad details are that Nancy will be paid \$5000 as a consultant and there is a rough estimate of \$35,000 to complete the renovations and purchases. There was a motion to hire Nancy as a

consultant at a flat rate of \$5000. This motion was made by Rich Hoffman and seconded by Aric Clark. The motion was passed with 7 votes yes and one abstention.

Annual Meeting:

It was reported that we had approximately 40 proxies in hand for the annual meeting to be held March 1st.

General Managers Report, given by Chris Horne:

1. Lights report: We are moving forward with an action plan. The city of San Rafael likes the shields we are having fabricated and we are going back to the lighting company who supplied the other shields to let them know they do not work and to try to recoup the money we spent on those shields.
2. BAR Architects: The first preliminary drawings are in. Chris Horne and Diane Fass have giving feedback on the drawings. Highlights are: Controlled point of entry, utilizing existing space to expand our space, capturing outside space for maintenance, locker rooms, etc. Renderings will be done by the annual meeting.
3. Membership count is at 322. 10 new members since the beginning of the year with just 4 resignations. There was a discussion of the cap for membership and the capital improvement fee and it was determined that we want 10 more members to cap the membership and start a wait list.

Committee Reports:

Finance Committee: Stuart Lum will be the new chair, Art Wasserman will stay on the committee. The board acknowledged Terry Cush for his outstanding service to this committee. There was a motion to accept Stuart Lum as the new chair effective 3/15. Rich Hoffman made the motion, Emily Birkenseer seconded. Motion was passed unanimously.

Other committee reports were tabled until a future meeting.

Meeting was adjourned at 8:35pm