

Captain's Checklist

Please submit to Tennis Committee (TC) if non-members invited to play on your team

Team _____ Captain: _____ Date: _____

1. Team Check List

- Philosophy statement completed and posted
- Team viability, non-member eligibility determined
- Captain attended MTC captain and scheduling meetings
- Captain has notified opponents of MTC home fixture dates
- Team held or plans to hold a pre-season planning meeting
- Team will hold practice sessions on _____ at _____

2. Team Roster Decisions

- Number of Club Members signed up on Roster _____
- Member Singles Players (if applicable) _____
- Club Members who may still join the team _____
- _____
- Team wants to invite the following non-member guests to play
- Captain must attach signed Application Form and Waiver Form for each non-member listed

Name	Rating	Previous MTC Teams
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- Explanation for needing non-members on this Team
- _____
- _____
- _____

- TC decision on each non-member requested has been communicated back to captain.
- All TC approved non-members on the roster have paid the team guest fee.

3. Additional Comments:

